

## Practical Information

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### Conference venue:

Sheraton Hotel  
Via per Cernobbio 41/a  
22100 Como (Italy)

**Language:** English

**Documentation:** A USB stick containing all documents discussed at the conference.

### Fees:

- **800€** first participant;
- **400€** IDI member (subscriber) having paid his/her yearly subscription fee;
- **300€** any additional participant within the same premises of the same organisation as the first participant (i.e. having the same address and VAT code).

The fee includes the cocktail/dinner on June 13, 2019, coffee break, lunch and documentation.

Please, **add 22% (VAT)** to your payment (**applicable for both Italian and foreign participants**).

Information about special discounts granted to specific associations will be provide to the relevant associations.

### Discount policy:

Kindly note that the discounts **cannot be cumulated** and they can be applied on the **full fee of 800 € only**.

### Gala Dinner:

**Venue:** Villa del Grumello.

**Cost:** 150€ per person. Please, remember that places are limited and must be reserved on time.

Please, **add 10% (VAT)** to your payment (**applicable for both Italian and foreign participants**).

### Continuing Legal Education / Continuing Professional Development Credits:

This conference will be accredited for CPD/CLE. In order to request an attendance certificate, please, send an email to [editorial.board@idiproject.com](mailto:editorial.board@idiproject.com).

### Registration and cancellation:

**Registration on-line:** Registration can be made at: [www.idiproject.com/conferences/registration](http://www.idiproject.com/conferences/registration)

**Registration by Email/Fax:** Please, fill in the registration form, and send it by fax or by email to:

**IDI Project Srl, via Alfieri 19, 10121 Turin (Italy)**

**fax: + 39 011 574 11 41**

**Email: [editorial.board@idiproject.com](mailto:editorial.board@idiproject.com)**

**Payment:** Registration online: **Credit card or bank transfer**. After having completed the payment, you will receive a confirmation of your registration by e-mail.

Registration by fax or by email: **bank transfer only**. Confirmation of your registration will be sent after having received the registration form together with the evidence of the payment.

For bank transfer payment, the payment should be transferred with no cost to IDI.

NO CHEQUE PAYMENTS WILL BE ACCEPTED.

**Cancellation** Cancellation requests received by IDI **on or before 31 May 2019**, will be subject to a 20% administration charge of the total fees paid. **After that date no refunds are possible.**

### Dress Code

The conference dress code is business attire for working sessions and smart casual for social events.

### Hotel Accommodation and Flight

#### Airports:

Fly to **Malpensa** or to **Lugano-Agno** airport: 30-45 minutes by taxi.

#### Hotels:

A limited number of rooms are available at the **Sheraton Hotel**, at special rates for IDI conference attendants.

Please, check with the hotel for any available room at +39 - 031 5161, download the **booking form** and send it directly to the hotel at [events@sheratonlakecomo.com](mailto:events@sheratonlakecomo.com) mentioning the 2019 IDI annual conference.

For **other accommodations nearby**, please contact Mrs Maddalena Fumagalli at:

**Email:** [madda@mizarconventions.com](mailto:madda@mizarconventions.com) or **phone:** +39 031 342025

Please, be informed that several other events will occur in the same period of the IDI conference, therefore we strongly suggest you to book your hotel as soon as possible.